

**Governing Board Agenda**  
**WASHINGTON ELEMENTARY SCHOOL DISTRICT**  
**GOVERNING BOARD AGENDA FOR**  
**REGULAR MEETING AND EXECUTIVE SESSION**

**DATE:** April 25, 2013

**TIME:** Regular Meeting 7:00 p.m. – Board Room  
Executive Session to follow Regular Meeting

**PLACE:** Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

**CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,**  
**NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.**

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

**I. REGULAR MEETING**

- A. Call to Order and Roll Call
- B. Moment of Silence and Meditation
- C. Pledge of Allegiance
- D. Adoption of the Regular Meeting Agenda

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- E. Approval of the Minutes

1-9

It is recommended that the Governing Board approve the Minutes of the April 11, 2013 Regular Meeting and Executive Session (all Governing Board Members were in attendance).

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

- F. Current Events: Governing Board and Superintendent

- G. Special Recognition

The Urban Plunge provides an opportunity for ASU students to be embedded in the ongoing work of building sustainable ties among local schools and institutions of higher learning. Through Palo Verde Middle School, ASU and its Urban Plunge partners are generating positive social change to meet the needs of a local community. These neighborhood and community partnerships not only enrich the lives of the Palo Verde community, they also offer a great experience for the partners themselves. The Urban Plunge program incorporates several partners:

- Palo Verde Middle School
- Palo Verde PTO
- Parents, Faculty, and Students from Palo Verde Middle School
- Washington Elementary School District
- WESD Parent University
- City of Phoenix Prosecutor's Office
- Century 21
- Christ's Community Church

## **I. REGULAR MEETING (continued)**

### **G. Special Recognition (continued)**

- Pure Heart Christian Fellowship
- Orangewood Nazarene Church
- United Neighborhood Association
- Trinity Mennonite Church
- Young Life College
- Arizona State University
- Nu Systems Contract Inc.
- Professional Artists
- Local Businesses
- Area Nonprofits

### **H. Public Participation\*\***

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

### **I. It is recommended that the Governing Board approve the Consent Agenda.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **II. CONSENT AGENDA**

- |   |       |
|---|-------|
| *A. Approval/Ratification of Vouchers   | 10    |
| The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services. |       |
| *B. Personnel Items   | 11-13 |
| Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes.                                    |       |
| *C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)  | 14    |
| 1. Kroger (Fry's Food Stores) donated a rebate check in the amount of \$500.00 to be used for the benefit of students at Mountain View School.                                |       |
| 2. Kroger (Fry's Food Stores) donated a rebate check in the amount of \$500.00 to be used for the benefit of students at Sunnyslope School.                                   |       |
| 3. Kroger (Fry's Food Stores) donated a rebate check in the amount of \$500.00 to be used for the benefit of students at Ironwood Elementary School.                          |       |
| 4. Aetna Foundation donated a check in the amount of \$330.00 to be used for the benefit of students at Palo Verde Middle School.   |       |
| 5. Lesley B. Setzler donated a check in the amount of \$500.00 to be used for student supplies at Royal Palm Middle School.   |       |
| 6. Nu Systems donated cabinetry, installation, and painting walls with a value of \$3,445.68 for the staff lounge at Palo Verde Middle School.                                |       |

## **II. CONSENT AGENDA (continued)**

- \*D. Out-of-State Travel 15-16  
1. Don McLain and Justin Glover, Transportation Mechanics, to attend the Ariel CNG Mechanics Training Course, July 21-26, 2013, in Mount Vernon, OH, at a cost of \$2,110.00.
- \*E. Extension and Renewal of Annual Contracts for Specified Goods and Services 17
- \*F. Annual Intergovernmental Cooperative Purchase Agreements with the Strategic Alliance for Volume Expenditures (SAVE) 18-19
- \*G. Acceptance of the Virginia G. Piper Charitable Trust Grants and the US Airways Field Trip Grant in the amount of \$42,600.00 20-22

## **III. ACTION / DISCUSSION ITEMS**

- A. Third Amendment to Agreement with AT&T for Cell Tower at Lookout Mountain Elementary School (Cathy Thompson) 23-33  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- B. Structured English Immersion Model Adoption and Budget Submission (Janet Sullivan) 34-42  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_
- C. Discussion and Consideration of 2013-2014 Governing Board Budget (Chris Maza, Governing Board President) 43-45  
Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **IV. FUTURE AGENDA ITEMS**

## **V. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS**

## **VI. CALL FOR EXECUTIVE SESSION**

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.5

It is recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2012 Interest-based Negotiation (IBN) process.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **VII. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION**

## **VIII. EXECUTIVE SESSION – GENERAL FUNCTION**

### **A. Call to Order and Roll Call**

### **B. Confidentiality Statement**

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

### **C. Discussion under A.R.S. §38-431.03 – A.5**

- A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2012 Interest-based Negotiation (IBN) process.

## **IX. RECONVENING OF REGULAR MEETING**

## **X. ADJOURNMENT**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(\*) Items marked with an asterisk (\*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(\*\*) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-347-2609 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(\*\*) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(\*\*) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

## GOVERNING BOARD MINUTES: REGULAR MEETING AND EXECUTIVE SESSION

2012-2013

April 11, 2013

Administrative Center  
Governing Board Room  
4650 West Sweetwater Avenue  
Glendale, AZ 85304-1505

**I. REGULAR MEETING – GENERAL FUNCTION****A. Call to Order and Roll Call**

Mr. Maza called the meeting to order at 7:02 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, Mr. Aaron Jahneke, and Mrs. Tee Lambert.

**B. Moment of Silence and Meditation**

Mr. Maza called for a moment of silence and meditation.

**C. Pledge of Allegiance**

Mr. Maza led the Pledge of Allegiance.

**D. Adoption of the Regular Meeting Agenda****UNANIMOUS**

A motion was made by Mr. Jahneke that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mrs. Lambert. The motion carried.

**E. Approval of the Minutes****UNANIMOUS**

A motion was made by Mrs. Lambert that the Governing Board approve the Minutes of the March 14, 2013 Regular Meeting. The motion was seconded by Mr. Adams. The motion carried.

A motion was made by Mr. Jahneke that the Governing Board approve the Minutes of the March 14, 2013 Executive Session. The motion was seconded by Ms. Graziano. The motion carried. Mr. Maza abstained from the vote.

**UNANIMOUS****F. Current Events: Governing Board and Superintendent**

Mr. Adams shared that he enjoyed visiting Mountain View School. He thanked the principal and staff for their time. Mr. Adams stated that the campus was beautiful and the employee morale was good with the main focus being on the children.

Mr. Jahneke shared that he enjoyed attending the Bingo Night at Lakeview Elementary School where Principal Tim Woodward did a good job as bingo caller. He commended the Lakeview Parent/Teacher Organization for sponsoring the entertaining event.

Ms. Graziano shared that she enjoyed attending the following events:

- Elementary and Junior High School Band All-State Festival – students and teachers from Arroyo, Cactus Wren, Cholla, Desert Foothills and Royal Palm schools participated.
- District Art Show at ASU West – thanked the art teachers and students who participated. Also thanked ASU West for hosting the event and Metro Center for displaying the artwork in the shopping mall.
- Acknowledged and thanked the volunteers who were honored at a reception that day.

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- Acknowledged and thanked Arroyo, Desert View, Ocotillo, Sahuaro, Sweetwater and Washington schools for the artwork displayed in the Governing Board Room.

Mrs. Lambert shared that she enjoyed attending the District Art Show at ASU West and thanked the teachers and students for their efforts. She acknowledged the parents who attended the event.

Mrs. Lambert encouraged everyone to pay attention to the education bills and funding being considered by legislators.

Mrs. Lambert shared that AIMS testing would be conducted the following week and stated she was proud of the students and teachers and knew they would do well.

Mr. Maza acknowledged and thanked Mr. Jahneke for chairing the March 14, 2013 Governing Board meeting in his absence, of which Mr. Maza participated telephonically.

Mr. Maza shared that it was important for the legislature to finalize a budget because of the impact it will have on educators in the State.

Dr. Cook advised the Governing Board members that Sweetwater School had its Big Fun Field Day. Dr. Cook introduced Ms. Luanne Herman, principal of Sweetwater School who, in turn, introduced the Adaptive Physical Education Department team: Dianne Siegel, Cindy Davis, Roger Wakeford and Amy English. Ms. Herman also introduced Dr. Keisha Henderson, Special Services Administrator. Ms. Herman stated that the John Jacobs Elementary School students from the autism program were invited to participate. She acknowledged the fantastic job of the team on behalf of the special education students. A short video was shown of the Big Fun Field Day. Mr. Maza asked if all Sweetwater students participated in the event. Dr. Cook responded that it was designed for the adaptive physical education, special education students and all students participated. Mr. Maza appreciated that the District teaches all children and all children have a right to memories. Dr. Cook acknowledged the many caring adults that made the Big Fun Field Day very special for the students.

#### **G. Special Recognition**

Dr. Cook introduced Ms. Natalie McWhorter, Director of Curriculum who, in turn, introduced Karl Alcance, 6<sup>th</sup> grade student at Abraham Lincoln Traditional School. Karl was one of the top eight spellers in the District Spelling Bee and went on to the Regional Spelling Bee where he was the first place winner. Dr. Cook advised that Mariano Yanez Ibarra, 6<sup>th</sup> grade student at Royal Palm Middle School, was unable to attend the Governing Board meeting. Mariano was the runner-up winner at the Regional Spelling Bee. Karl and Mariano participated in the State Spelling Bee and represented the District well. Ms. McWhorter thanked Karl's parents for their support and attendance at the Board meeting. Karl and Mariano received a certificate and a book.

#### **H. Public Participation**

There was public participation.

- Wesley W. Harris stated that he had volunteered for the committee working on a possible re-interest of the District's failed Capital Override because money is an issue for the District. Mr. Harris advised that he drives on 7<sup>th</sup> Avenue past Mountain Sky Junior High School on a daily basis during school hours and noticed there were 10-15 buses. He stated he also drove

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past Hearn Academy on 7<sup>th</sup> Avenue and there were no buses. Mr. Harris stated there were many private vehicles occupying the streets and parking lots at both schools which indicated that many parents were transporting students to school. Also, students walk to both schools. Mr. Harris asked the following questions:

- What percentage of students ride a bus at Mountain Sky?
- What is the capacity of each bus?
- Is there an avenue there to save some funds?

Mr. Harris stated he noticed there were crossing signs on 7<sup>th</sup> Avenue all day at Mountain Sky and no crossing signs on Greenway which is a busy street. Mr. Harris questioned the wisdom of having the signs since there were no children out during the day. Mr. Harris advised that Hearn Academy did not have any speed limit signs.

Mr. Maza asked Dr. Cook to respond to Mr. Harris' questions.

- Phyllis E. Olin stated that she adopted her great granddaughter who attends Abraham Lincoln Traditional School. Ms. Olin remarked that everything within the District, e.g., beautiful schools and employees, pertained to education and was for one purpose only – our children. Ms. Olin advised that her concern was that the children have to start the school year in August when it is too hot and sometimes not allowed to go out to recess. She stated that the air conditioning bill must be higher in August compared to May or June. Ms. Olin asked why the District could not go back to starting school after Labor Day the way it was many years ago.

Mr. Maza asked Dr. Cook to respond with a rationale to Ms. Olin's comments.

- Patti Raber stated that her daughter, Samantha, was a 4<sup>th</sup> grade student in Mrs. Kenyon's class at Cactus Wren Elementary School. Ms. Raber advised that this was Samantha's first year in a public school because she was medically fragile and had been homebound. Ms. Raber read a letter she sent to friends and family to raise funds to purchase a SMART Board for Mrs. Kenyon's classroom because she realized the importance of having technology available for the special needs children. Ms. Raber stated that the estimated cost for the SMART Board and installation was approximately \$3,500.00 and through many generous donations, she was able to raise \$4,715.00 in three weeks. Ms. Raber advised that friends and family of the vendor, CCS Presentation Systems, donated approximately \$750.00 before she sent the fundraising letter to her friends and family.

**I. Approval of the Consent Agenda**

**UNANIMOUS**

Mr. Maza requested that Item \*II.C.1-15 – Public Gifts and Donations be pulled from the Consent Agenda for separate consideration.

A motion was made by Mr. Jahneke that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Mrs. Lambert. The motion carried.

**II. CONSENT AGENDA**

**\*A. Approval/Ratification of Vouchers**

**UNANIMOUS**

Approved and ratified the vouchers as presented.

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**\*B. Personnel Items**

**UNANIMOUS**

Approved the personnel items as presented.

**\*C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)**

**UNANIMOUS**

A motion was made by Mr. Maza that the Governing Board approve the gifts and donations as presented. The motion was seconded by Mrs. Lambert. The motion carried. Mr. Maza acknowledged all of the public gifts and donations, and in particular, Ms. Patti Raber for her fundraising efforts to purchase a SMART Board for Mrs. Kenyon's classroom at Cactus Wren Elementary School.

1. Act One Foundation donated tickets to a Childsplay production at the Tempe Center for the Arts and bus transportation with an approximate value of \$1,500.00 for the benefit of 4<sup>th</sup> grade students at Cactus Wren Elementary School.
2. Cactus Wren Parent/Teacher Organization donated shirts with an approximate value of \$1,991.42 to be used for the benefit of the students at Cactus Wren Elementary School for special events.
3. Cactus Wren Parent/Teacher Organization donated a washer and dryer with an approximate value of \$1,050.00 to be used to wash donated items for the benefit of students at Cactus Wren Elementary School.
4. Doug and Tawnya Raber donated a check in the amount of \$700.00 to be used to purchase a SMART Board for the benefit of students in Mrs. Kenyon's classroom at Cactus Wren Elementary School.
5. Ann White-Watkins donated a check in the amount of \$300.00 to be used to purchase a SMART Board for the benefit of students in Mrs. Kenyon's classroom at Cactus Wren Elementary School.
6. Deanne Pride donated a check in the amount of \$500.00 to be used to purchase a SMART Board for the benefit of students in Mrs. Kenyon's classroom at Cactus Wren Elementary School
7. Kroger (Fry's Food Stores) donated a rebate check in the amount of \$500.00 to be used for the benefit of students at Desert Foothills Junior High School.
8. Suzanne Spoon donated 92 copies of the book she authored, Plucky The Featherless Chicken with an approximate value of \$731.40 for the benefit of all first grade students at Desert View Elementary School.
9. Mountain Sky S.P.I.C.E. (Parent/Teacher Organization) donated a check in the amount of \$9,473.00 to be used towards stipends for extra-curricular activities for the benefit of students at Mountain Sky Junior High School.
10. Comerica Bank donated a check in the amount of \$300.00 to be used for student and teacher incentives for the 21<sup>st</sup> Century After-School Academy at Ocotillo Elementary School.
11. Trinity Mennonite Church donated a check in the amount of \$2,538.76 to be used for the benefit of students at Palo Verde Middle School.

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12. Chicanos Por La Causa donated a check in the amount of \$2,500.00 to be used for the benefit of students at Shaw Butte Elementary School.
  13. Steve Stewart of Payden & Rygel donated 11 computer monitors with an approximate value of \$4,000.00 to be used for the benefit of students at Shaw Butte Elementary School.
  14. Gannett Foundation donated a check in the amount of \$400.00 to be used for the benefit of students in the MStart Video Production Club at Sweetwater School.
  15. Sunset Parent/Teacher Organization donated a Canon video camera with an approximate value of \$1,300.00 to be used for the benefit of students at Sunset Elementary School.
- \*D. Out-of-State Travel **UNANIMOUS**  
 Approved the out-of-state travel as presented.
1. Lydia Garcia, Recruitment Analyst, to attend the ASHA – American Speech Language Hearing Association Conference, July 11-14, 2013, in Long Beach, CA, at a cost of \$2,127.00.
- \*E. Acceptance of the Washington Education Foundation Grants in the Amount of \$4,326.50 **UNANIMOUS**
- \*F. Annual Intergovernmental Cooperative Purchase Agreements with the State Procurement Office (SPO), Strategic Alliance for Volume Expenditures (SAVE) and Mohave Educational Services Cooperative (MESC) **UNANIMOUS**
- \*G. Award of Contract – RFP No. 12.020, Student Identification System to Dorian Studio **UNANIMOUS**
- \*H. Salt River Project (SRP) Distribution Interconnection Agreement for Class I Inverter Based Generators **UNANIMOUS**
- \*I. Agreement with Arizona Public Service (APS) to Change Rate Structures **UNANIMOUS**
- \*J. Second Reading and Adoption of Proposed Amended Board Policies GBAB – Medical Marijuana Standards and Conditions for Employees, GBECA – Nonmedical Use or Abuse of Drugs or Alcohol, JICH – Drugs and Alcohol Use by Students and KFA – Public Conduct on School Property **UNANIMOUS**
- \*K. Second Reading and Adoption of Proposed Amended Board Policy JJIB – Interscholastic Sports **UNANIMOUS**
- \*L. Second Reading and Adoption of Proposed Amended Board Policy JLCCA – Acquired Immune Deficiency Syndrome and Human Immunodeficiency Virus Infections **UNANIMOUS**

### **III. ACTION / DISCUSSION ITEM**

- A. Community Use of School Facilities Fee Structure for Fiscal Year 2013-2014** **UNANIMOUS**  
 Dr. Cook advised the Board that each year they were presented for consideration the fee structure for the use of school facilities. She introduced Kathleen McKeever, Interim Director of Academic Support Programs, who offered information regarding the recommendation.

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Ms. McKeever advised the Board that it was recommended that the 2013-2014 facility use fee schedule would remain the same as the 2012-2013 facility use fees. Ms. McKeever stated it was additionally recommended that a \$10 late payment fee be charged each month for all invoices outstanding sixty days or more.

Ms. Graziano asked if the facility fees were comparable to other districts in the area. Ms. McKeever responded that they were approximately the same. Dr. Cook added that our District's fees were within the same range, however, on the lower end.

Mrs. Lambert asked for clarification for the Evening Greeter. Dr. Cook replied that it was for an employee to be at the front desk in the Administrative Center for evening or weekend events. Dr. Cook advised that the front doors would normally be locked after 4:30 p.m. and weekends, however, if the evening greeter was on duty, the doors would be unlocked.

A motion was made by Mr. Adams that the Governing Board approve the 2013-2014 community use of school facilities fee schedule as presented, to take effect on July 1, 2013. The motion was seconded by Mr. Jahneke. The motion carried.

#### **IV. INFORMATION / DISCUSSION ITEM**

##### **A. Discussion and Consideration of 2013-2014 Governing Board Budget**

Dr. Cook advised the Board that the 2013-2014 Governing Board Budget was presented as an Information/Discussion item and would be presented as an Action item at a future Board meeting based on any input from the Board.

Mrs. Lambert asked if the postage for a Board member election or special election, e.g., overrides, would come out of the Governing Board budget. Dr. Cook responded in the affirmative. Dr. Cook further advised that Governing Board meeting agendas were mailed to constituents in the past. However, in an effort to reduce postage costs, the constituents were notified by letter that agendas would no longer be mailed to them and were available on the District's website.

Mr. Adams asked Board members if they felt there was value to the Arizona Business and Education Coalition (ABEC) membership dues of \$5,000.00. Mr. Adams stated he had reservations because he felt the organization was primarily for the business sector. Mrs. Lambert stated that it was a good organization that stayed focused on education and felt it had value. Mr. Maza stated it was important to "always be inside the room" to be able to participate in the conversation and appreciated ABEC's support of education.

Mr. Adams stated that he felt strongly about the importance of professional development and travel. He advised that he respected the Board and its conversations and respected the decisions that were made.

Mr. Adams asked what the Board's Travel budget was. Dr. Cook advised that there were two components: Registration for \$4,500.00 and Travel (airfare) for \$3,985.70 for a total of \$8,485.70.

Mr. Jahneke acknowledged Mr. Maza's involvement with another district's Governing Board and asked how the two budgets compared. Mr. Maza replied that, in his opinion, the Washington Elementary School District (WESD) Governing Board budget was where it should be. Mr. Maza stated that the other district that he is associated with does not utilize its travel budget. Mr. Adams provided

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informational data regarding attendees going to the National School Boards Association (NSBA) conference in San Diego, CA: 150 attendees, including 40 superintendents, and all Governing Board members from several districts. Mr. Adams said there were two large districts not participating in the NSBA conference. Mr. Jahneke stated it seemed it was a philosophical issue. Mr. Adams agreed and stated he supported the decisions made by his fellow Board members.

Mr. Jahneke stated he did not see a need to make any changes to the Governing Board budget.

Mrs. Lambert stated it was good to have budget lines available in the event that attendance to an event or conference was pertinent to the Board, e.g., Arizona School Boards Association, ABEC, Federal Relations Network. She said she hoped that the Board made its travel decisions to attend conferences not based on the organization, but rather the topics that were pertinent to the Board's functions. Mrs. Lambert felt the budget lines were appropriate and stated that if a particular budget line was not utilized, the Board would be able to use it in other areas when needed.

Mr. Maza thanked his fellow Board members for attending in-state conferences and meetings, e.g., ASBA and ABEC, because it was important to have a presence at these events.

Mr. Maza stated that out-of-state travel would need to be a year to year decision that had to be made based on the topic and based on the financial capabilities of the District at that time for, not only Board members, but for all employees.

Mr. Adams asked if the Board would be able to reposition funds, if needed, for travel. Dr. Cook replied that it would be possible to transfer funds.

Mr. Adams asked if the Board had the capability of taking the excess funds at a later date and reposition them for something else, e.g., salaries. Dr. Cook advised it depended on the line in terms of the coding. Dr. Cook stated that WESD's legal budget when compared to other districts of comparable size was very small and expenditures were even smaller, however, it was advisable to keep the legal budget because the unknown could happen. Repositioning of funds could be considered, however, salaries are a large and ongoing expenditure. It would not be practical to wait till the end of the year to see if there were any funds available for salaries. Mr. Maza stated that WESD had hired an in-house legal counsel which other districts do not have. Other districts have to consult outside legal advice for every issue they encounter which results in a higher legal budget.

Mr. Jahneke questioned the cost of the Education Code books and if they were necessary because the information was available online. Dr. Cook responded that the cost of the books increased each year and were approximately \$95.00. She advised that District personnel did utilize the books, as well as the online information.

Ms. Graziano agreed that the Legal Services and Elections budgets should remain untouched to accommodate any future needs. Ms. Graziano asked if it would be possible to transfer available funds, e.g., Elections budget, to Travel if a need occurred. Dr. Cook replied that the funds could be transferred.

Mr. Maza restated the Governing Board members' wishes that the Governing Board budget remain unchanged for 2013-2014 and that out-of-state travel would be addressed on an individual basis with particular interest to the issues/topics being discussed at the events and the budget adjusted accordingly.

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**V. FUTURE AGENDA ITEMS**

Mrs. Lambert requested an update on the standards based report cards. Mrs. Lambert also requested an update on the implementation of the evaluation system.

**VI. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS**

Mr. Adams acknowledged the efforts of everyone involved with the Refugee Parent University. Mr. Adams stated it was a very impressive, phenomenal event.

Mr. Adams advised he will be attending the National School Boards Association (NSBA) Conference in San Diego, CA, and will provide pertinent information from the conference to his fellow Board members.

Dr. Cook acknowledged the following:

- Sundt Construction Company (sub-contractor for the Valley Light Rail expansion) - the Orangewood Principal was forced to cancel a meeting with Sundt Construction Company due to the death of a teacher (Teri Gale) and the company sent flowers to the school that day. Sundt Construction Company also did a number of things to make the tree planting memorial for Teri Gale a special event, e.g., donated the tree to be planted, provided small shovels for Ms. Gale's 2<sup>nd</sup> grade students to plant the tree, provided a backhoe to excavate for the tree planting. Dr. Cook acknowledged Mr. Eric Yingling, Project Manager for Sundt Construction Company, for his many kind gestures to Orangewood School.
- Linda Corderman and Jill Hicks for moving the Washington Elementary School District Art Show artwork from ASU West Campus to Metro Center where it will be displayed until April 29, 2013.
- Tony Mlynek, Transportation Supervisor for Special Education – a letter was received from the law office of Fennemore Craig thanking Mr. Mlynek for his work on legislation regarding safety. Governing Board members were provided a copy of the letter.

**VII. CALL FOR EXECUTIVE SESSION**

**UNANIMOUS**

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

It was recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent.

A motion was made by Mrs. Lambert to call for an Executive Session. The motion was seconded by Ms. Graziano. The motion carried.

**VIII. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION**

**IX. EXECUTIVE SESSION – GENERAL FUNCTION**

A. Call to Order and Roll Call

April 11, 2013

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS §38-431.03 unless pursuant to a specific statutory exception.

C. Discussion under A.R.S. §38-431.03 – A.1

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent

X. RECONVENING OF REGULAR MEETING

XI. ADJOURNMENT

UNANIMOUS

A motion was made by Mr. Adams to adjourn the meeting at 8:53 p.m. The motion was seconded by Mr. Jahneke. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

\_\_\_\_\_  
BOARD SECRETARY

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD OFFICIAL

\_\_\_\_\_  
DATE

April 11, 2013

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>          X          </u>	Action
FROM:	Dr. Susan J. Cook, Superintendent	<u>                          </u>	Discussion
		<u>                          </u>	Information
DATE:	April 25, 2013	<u>                          </u>	1st Reading
AGENDA ITEM:	<u>*Approval/Ratification of Vouchers</u>		
INITIATED BY:	<u>Elizabeth Martinez, Accounting Manager</u>	SUBMITTED BY:	<u>David Velazquez, Director of Finance</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Cathy Thompson, Director of Business Services</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA, DK and A.R.S. §15-321</u>		

**SUPPORTING DATA**

Funding Source: Various  
Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

**APPROVE/RATIFY FY12/13 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):**

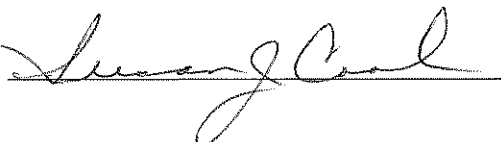
04/05/13	<u>2,672,702.14</u>
<b>Totals:</b>	<b><u>2,672,702.14</u></b>

**APPROVE/RATIFY FY 12/13 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):**

03/27/13	4,500,970.11
03/29/13	5,463.46
04/03/13	827,378.00
04/05/13	14,937.94
04/10/13	<u>4,686,249.93</u>
<b>Totals:</b>	<b><u>10,034,999.44</u></b>

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.A.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: April 25, 2013 Information  
AGENDA ITEM: \*Personnel Items 1st Reading

INITIATED BY: Justin Wing, Director of Human Resources  
SUBMITTED BY: Justin Wing, Director of Human Resources

PRESENTER AT GOVERNING BOARD MEETING: Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

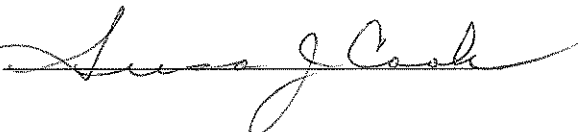
Funding Source: Various  
Budgeted: Yes

The attached personnel actions are presented for approval.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.B.

## PERSONNEL ACTION RECOMMENDED

April 25, 2013

**I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE****A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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**B. CERTIFIED**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
-----------	-------	----------	----------	--------	------------------	----------------

Blakemore	Sue	Speech Therapist	Chaparral	Retirement	9	5/30/2013
Blankenship	Deborah	Teacher-Math	Cholla	Resignation	9	5/30/2013
Bowers	Monica	Teacher-1st Grade	Mountain View	Resignation	6	5/30/2013
Carfagno	Mary	Teacher-Social Studies	Mountain View	Resignation	1	5/30/2013
Foster	Jennifer	Teacher-Math	Cholla	Resignation	16	5/30/2013
Giese	Diana	Teacher-2nd Grade	Richard Miller	Resignation	14	4/19/2013
Irwin	Jennifer	Teacher-6th Grade	Washington	Resignation	1	5/30/2013
Kulm	Janet	Teacher-2nd Grade	Washington	Resignation	2	5/30/2013
Lomax	Katrina	Teacher-Autism	Royal Palm	Resignation	1	5/30/2013
McCormack	Donna	Teacher-Kindergarten	Sahuaró	Resignation	7	5/30/2013
Metcalf	Joy	Teacher-6th Grade	Royal Palm	Leave of Absence for Fiscal Year 13-14		10/28/2013
Mills	Margaret	Teacher-3rd Grade	Lakeview	Retirement	24	5/30/2013
O'Keefe	Karen	Academic Intervention Specialist	Mountain View	Resignation	1	5/30/2013
Smith	Melanie	Teacher-Social Studies	Cholla	Resignation	4	5/30/2013
Stewart	Jennifer	Teacher-Reading	Desert Foothills	Leave of Absence for Fiscal Year 13-14		6/30/2013
Vermillion	Kristen	Academic Intervention Specialist	Mountain View	Resignation	1	5/30/2013
Wagner	Wendy	Teacher-CCSC	Moon Mountain	Resignation	2	5/30/2013
Ward	Natalie	Teacher-Kindergarten	Ironwood	Resignation	1	5/30/2013
Wood	Suann	Teacher-4th Grade	Sahuaró	Leave of Absence for remainder of fiscal year		4/4/2013

**C. FULL-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
-----------	-------	----------	----------	--------	------------------	----------------

Chavez	Rachel	Office Specialist	Special Services	Resignation from SmartSchools	1	6/11/2013
Fleetwood	Sharon	Nurse	Palo Verde	Retirement	7	5/30/2013
Santillans Flores	Sergio	Custodian	Mountain Sky	Resignation	1.5	4/10/2013

**D. PART-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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Barr	Ashley	Special Ed. Assistant	Sweetwater	Resignation	9 mo.	3/27/2013
Beaty	Angela	Paraprofessional	Sunset	Resignation	3	5/29/2013
Brooks	Virginia	KidSpace Assistant	Sahuaró/Washington	Retirement	13	5/29/2013
Carrillo	Blanca	Special Ed. Assistant	Mountain View	Resignation	6	5/29/2013
Clayborn	Bernard	Paraprofessional	Washington	Resignation	4 mo.	3/29/2013
Clerc	Jessica	HeadStart Support Instructor	Arroyo	Leave of Absence for remainder of fiscal year and FY 13/14		5/10/2013
Dayton	Brenda	KidSpace Assistant	Acacia/Lookout Mountain	Resignation	3 mo.	3/26/2013
Dunaway	Peri	Food Service Clerk	Tumbleweed	Resignation	7	3/29/2013
Gonzales	Alexandria	Food Service Helper	Lakeview	Resignation	8 mo.	4/12/2013
Hirth	Dennis	Bus Driver	Transportation	Resignation	3	5/3/2013
Kerns	Rachel	KidSpace Assistant	Lookout Mountain	Resignation	1	4/16/2013
Laus	Monika	Special Ed. Assistant	Sweetwater	Resignation	3 mo.	5/29/2013
Llanes	Mary	Paraprofessional	Royal Palm	Retirement	28	5/29/2013



**PERSONNEL ACTION RECOMMENDED**

April 25, 2013

**D. PART-TIME CLASSIFIED (continued)**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Llanes	Stephanie	Detention Monitor	Royal Palm	Resignation	5	4/18/2013
Meadows	Rosette	Special Ed. Assistant	Mountain View	Resignation	5	4/12/2013
McDermott	Taylor	Special Ed. Assistant	Ironwood	Termination	7 mo.	3/12/2013
Navarro	Matthew	Special Ed. Assistant	Palo Verde	Resignation	6	4/12/2013
Netherlin	Julia	Food Service Unit Leader	Sunnyslope	Resignation	2	5/29/2013
Niebla	Gabriela	Food Service Helper	Sunnyslope	Resignation	2	4/19/2013
Pickard	Margaret	Special Ed. Assistant	Mountain Sky	Resignation	3 mo.	4/5/2013
Quinones	Rebecca	Food Service Helper	Cholla	Resignation	1.5	4/8/2013
Strub	Deborah	Crossing Guard	Moon Mountain	Leave of Absence for remainder of fiscal year		4/12/2013
Ulloa	Sara	Crossing Guard	Royal Palm	Resignation	2 mo.	3/15/2013

**II. EMPLOYMENT****A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Murosky	Steven	Principal	E	Ocotillo
Murphy	Anthony	Assistant Principal	E	Mountain Sky
Potavin	Rebecca	Principal	E	Maryland
Waters	Michael	Principal	E	Mountain View
Smith	Susan	Assistant Principal	E	Desert Foothills

**B. CERTIFIED**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Bard	Jennifer	Teacher-Math		Letter of Intent

**C. FULL-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Betts	Danielle	Office Technician	N	Maintenance
Brewer	Quincy	Office Specialist	N	Social Services
Leonard	William	Public Safety Officer	E	Safety/Security

**D. PART-TIME CLASSIFIED**

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Carrel	Denise	Special Ed. Assistant	E	Mountain Sky
Castillo	Deborah	Special Ed. Assistant	E	Sweetwater
Close	Sheri	Food Service Helper	E	Returning from LOA
Dalton	Katie	Special Ed. Assistant	E	Sweetwater
Endres	Rodell	Teacher Assistant	E	HeadStart
Evans	Jo	Crossing Guard	E	Shaw Butte
Garrett	Robin	Crossing Guard	E	Sunburst
Guardino	Jessica	Paraprofessional	E	Mountain View
Jeffries	Nubia	Special Ed. Assistant	E	Tumbleweed
Keeney	Cherie	Crossing Guard	E	Shaw Butte
McCarthy	Janell	Special Ed. Assistant	E	Ironwood
Meza	Katrina	KidSpace Assistant	E	Lookout Mountain
Oliver	Ashaki	Paraprofessional	E	Special Services
Palafox-Castro	Santiago	Paraprofessional	E	Moon Mountain
Sanders	Rachel	Social Worker	N	Palo Verde
Walashek	Brittany	Paraprofessional	N	Cactus Wren
Wood	Rebecca	KidSpace Assistant	E	Arroyo

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: April 25, 2013 Information  
AGENDA ITEM: \*Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 1st Reading  
INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent  
PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341


**SUPPORTING DATA**

Funding Source: Donations  
Budgeted: N/A

1. Kroger (Fry's Food Stores) donated a rebate check in the amount of \$500.00 to be used for the benefit of students at Mountain View School.
2. Kroger (Fry's Food Stores) donated a rebate check in the amount of \$500.00 to be used for the benefit of students at Sunnyslope School.
3. Kroger (Fry's Food Stores) donated a rebate check in the amount of \$500.00 to be used for the benefit of students at Ironwood Elementary School.
4. Aetna Foundation donated a check in the amount of \$330.00 to be used for the benefit of students at Palo Verde Middle School.
5. Lesley B. Setzler donated a check in the amount of \$500.00 to be used for student supplies at Royal Palm Middle School.
6. Nu Systems donated cabinetry, installation, and painting walls with a value of \$3,445.68 for the staff lounge at Palo Verde Middle School.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.C.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: April 25, 2013 Information  
AGENDA ITEM: \*Out-of-State Travel 1st Reading

INITIATED BY: Maggie Westhoff, Director of Professional Development  
SUBMITTED BY: Maggie Westhoff, Director of Professional Development

PRESENTER AT GOVERNING BOARD MEETING: Maggie Westhoff, Director of Professional Development

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

Funding Source: See Attached  
Budgeted: Yes

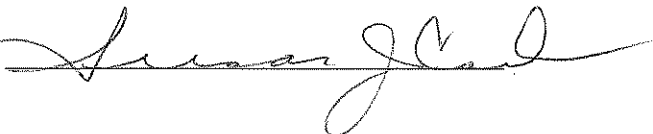
The following out-of-state travel request has been reviewed and is recommended for approval:

1. Don McLain and Justin Glover, Transportation Mechanics, to attend the Ariel CNG Mechanics Training Course, July 21-26, 2013, in Mount Vernon, OH, at a cost of \$2,110.00.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the Out-of-State Travel request as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.D.

WASHINGTON ELEMENTARY SCHOOL DISTRICT #6  
DATE OF BOARD AGENDA ITEM - April 25, 2013

## OUT-OF-STATE TRAVEL REQUEST FORM

<b>Name of Traveler(s)</b> <i>(as it appears on your driver's license)</i>	<b>Position</b>	<b>School/Department</b>
Don McLain	Mechanic 2	Transportation
Justin Glover	Mechanic 2	Transportation

### CONFERENCE INFORMATION:

CONFERENCE TITLE:	Ariel CNG Mechanics Training Course						
TRAVEL DATES:	July 21-26, 2013						
CONFERENCE LOCATION:	Mount Vernon, Ohio						
SOURCE OF FUNDING: Description:	Registration Funds (Funding Source)						Total
Registration Account Code:				6331			\$
SOURCE OF FUNDING: Description:	Indirect Cost Funds Travel Funds (Funding Source)						Total
Travel Account Code:	570	100	2510	6580	511	0000	\$ 2,110.00
SOURCE OF FUNDING: Description:	Substitute Funds (Funding Source)						Total
Substitute Account Code:				6129			\$

**PURPOSE OF TRAVEL:** Don McLain and Justin Glover, new mechanics in the Transportation Department, will be managing the CNG compression engines that serve District buses and public pumps. The Ariel CNG Mechanics Training Course is mandatory in order to maintain this system. The hands-on training will be provided free of charge by the manufacturer. Don and Justin will share the information learned as needed.

### MAXIMUM COSTS:

REGISTRATION FEE:	\$ 0.00
MEALS	\$ 360.00
LODGING:	\$ 650.00
SUBSTITUTES	\$
<b>TRANSPORTATION:</b>	
AIR	\$ 900.00
CAR RENTAL/PARKING	\$ 200.00
BUS/TAXI/SHUTTLE	\$
<b>TOTAL COST:</b>	<b>\$ 2,110.00</b>

### SIGNATURES

Audrey Alexander

Supervisor

Cathy Thompson

Supervisor

Cathy Thompson

Budget Manager

**COMMENTS:** No registraion fees - cost to the District will be transportation, lodging, and some meals.

Please Note: Actual costs may occasionally vary from estimated amounts. Therefore, reimbursement for actual costs which exceed estimates, yet do not exceed the maximum reimbursement allowed by statute, will be subject to approval by the Superintendent or designee.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: April 25, 2013 Information  
AGENDA ITEM: \*Extension and Renewal of Annual Contracts for Specified Goods and Services 1st Reading

INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DJE and ARS 15-213

**SUPPORTING DATA**

Funding Source: Various  
Budgeted: Yes

Shown is information for a contract that has been previously awarded by the Governing Board. This contract will soon be expiring. Because performance under this contract has been satisfactory, extension of this contract is recommended. No school or department can spend more than is budgeted without prior approval from the Finance Department.

A multi-term contract encourages effective competition and promotes economies in school district procurement.

Copies of the individual contracts are available for review in the Purchasing Department.

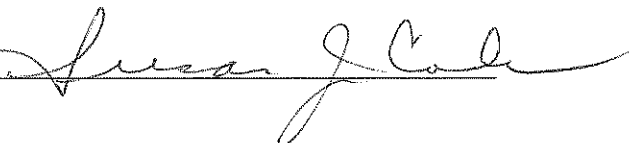
There is available budget capacity.

Contract Title:	08.036, Audit Services
Vendor(s):	Clifton, Larson, Allen, LLP
Board Approval:	March 12, 2009
Proposed Extension:	Fourth and Final
Renewal Options Remaining:	None
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended-To-Date:	\$33,535.00

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the annual contracts extension and renewal for specified goods and services as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.E.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
FROM: Dr. Susan J. Cook, Superintendent Discussion  
DATE: April 25, 2013 Information  
AGENDA ITEM: \*Annual Intergovernmental Cooperative Purchase Agreements with the Strategic Alliance for Volume Expenditures (SAVE) 1st Reading  
INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services  
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: A.R.S. 11-952; A.A.C. R7-2-1191-R7-2-1195

**SUPPORTING DATA**

Funding Source: Various  
Budgeted: Yes

The Purchasing Department is recommending authorization to utilize the contracts presented for anticipated purchases in excess of the bidding threshold. No school or department can spend more than is budgeted without prior approval from the Finance Department. Schools and departments budget for goods or services without a particular vendor in mind.

Presented is a list of Intergovernmental Cooperative Purchase Agreements related to the Purchasing Department previously awarded by the Governing Board.

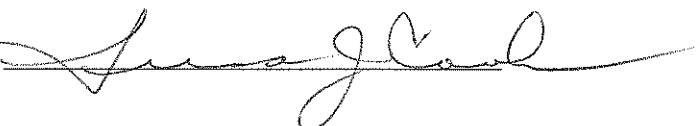
A.R.S. 11-952 and A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. A school district may either, participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any materials, services, or construction with one or more public procurement units in accordance with an agreement entered into between the participants. By participating in a cooperative purchase, public entities that bid common items/services can obtain economy of scale pricing and best value and reduce administrative duplication of cost and effort for all participating public entities.

Copies of the contracts are available for review in the Purchasing Department. The Purchasing Department follows a process to perform due diligence on every cooperative contract prior to making a recommendation for award.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the Intergovernmental Cooperative Purchase Agreements and contract purchases with the Strategic Alliance for Volume Expenditures (SAVE).

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.F.

## SAVE CONTRACTS

There is available budget capacity.

<b>Contract Title:</b>	Copy Paper
<b>Vendor(s):</b>	Liberty Paper
<b>Contract Issuer:</b>	Contract issued through Kyrene #K13-25-13
<b>Estimated 2012-2013 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Material Management Center / M&O
<b>Expended-to-Date:</b>	New Contract

There is available budget capacity.

<b>Contract Title:</b>	Energy Engineering Services
<b>Vendor(s):</b>	Building Energy Solutions Green Ideas LSW Engineering
<b>Contract Issuer:</b>	Contract Issued through Tolleson Elementary #13-04-17
<b>Estimated 2012-2013 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Bond/Building Renewal/Capital
<b>Expended-to-Date:</b>	\$14,948.00
<b>Contract Title:</b>	Shade Structures
<b>Vendor(s):</b>	Dave Bang Associates Shade'N Net
<b>Contract Issuer:</b>	Contract Issued through Mesa #13-44MB
<b>Estimated 2012-2013 Expenditures:</b>	To be used on an as-needed basis.
<b>Department/School Funding:</b>	Bond/Building Renewal/Capital
<b>Expended-to-Date:</b>	\$8,769.86

# WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board           X           Action  
 FROM: Dr. Susan J. Cook, Superintendent                            Discussion  
 DATE: April 25, 2013                            Information  
                           1st Reading

AGENDA ITEM: \*Acceptance of the Virginia G. Piper Charitable Trust Grants and the US Airways Field Trip Grant in the amount of \$42,600.00

INITIATED BY: Kathleen McKeever, Interim Director of Academic Support Programs  
 SUBMITTED BY: Kathleen McKeever, Interim Director of Academic Support Programs

PRESENTER AT GOVERNING BOARD MEETING: Kathleen McKeever, Interim Director of Academic Support Programs

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: DDA

## SUPPORTING DATA

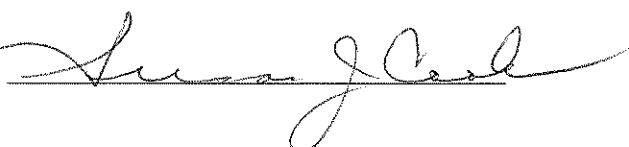
Funding Source: Grants  
 Budgeted: Yes

In accordance with Board policy, the Governing Board is advised that the following grants have been received in support of Washington Elementary School District students, parents, and staff.

Funder	Location	Amount	Purpose
US Airways	Orangewood (N)	\$500.00	Field Trip Transportation Cost
Virginia G. Piper Charitable Trust	Acacia Elementary (N)	\$1,200.00	Clothing
Virginia G. Piper Charitable Trust	Alta Vista Elementary (N)	\$1,200.00	Clothing
Virginia G. Piper Charitable Trust	Arroyo Elementary (N)	\$1,200.00	Clothing
Virginia G. Piper Charitable Trust	Cactus Wren Elementary (N)	\$1,200.00	Clothing
Virginia G. Piper Charitable Trust	Chaparral Elementary (N)	\$1,200.00	Clothing

## SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the acceptance of the Virginia G. Piper Charitable Trust Grants and the US Airways Field Trip Grant in the amount of \$42,600.00 and authorize the Superintendent to execute all necessary documents.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item \*II.G.



**\*Acceptance of the Virginia G. Piper Charitable Trust Grants and the US Airways Field Trip Grant in the Amount of \$42,600.00**

**April 25, 2013**

**Page 2**

Virginia G. Piper Charitable Trust	Desert View Elementary (N)	\$1,200.00	Clothing
Virginia G. Piper Charitable Trust	Ironwood Elementary (N)	\$1,200.00	Clothing
Virginia G. Piper Charitable Trust	John Jacobs Elementary (N)	\$1,200.00	Clothing
Virginia G. Piper Charitable Trust	Lakeview Elementary (N)	\$1,200.00	Clothing
Virginia G. Piper Charitable Trust	Manzanita Elementary (N)	\$2,300.00	Clothing
Virginia G. Piper Charitable Trust	Maryland School (N)	\$2,300.00	Clothing
Virginia G. Piper Charitable Trust	Moon Mountain Elementary (N)	\$2,300.00	Clothing
Virginia G. Piper Charitable Trust	Mountain View School (N)	\$2,300.00	Clothing
Virginia G. Piper Charitable Trust	Ocotillo Elementary (N)	\$2,300.00	Clothing
Virginia G. Piper Charitable Trust	Orangewood School (N)	\$2,300.00	Clothing
Virginia G. Piper Charitable Trust	Richard E. Miller Elementary (N)	\$2,300.00	Clothing
Virginia G. Piper Charitable Trust	Roadrunner Elementary (N)	\$2,300.00	Clothing
Virginia G. Piper Charitable Trust	Sahuaro Elementary (N)	\$1,200.00	Clothing
Virginia G. Piper Charitable Trust	Shaw Butte Elementary (N)	\$2,300.00	Clothing
Virginia G. Piper Charitable Trust	Sunburst Elementary (N)	\$1,200.00	Clothing
Virginia G. Piper Charitable Trust	Sunnyslope School (N)	\$2,300.00	Clothing
Virginia G. Piper Charitable Trust	Sunset Elementary (N)	\$1,200.00	Clothing
Virginia G. Piper Charitable Trust	Sweetwater School (N)	\$1,200.00	Clothing

**\*Acceptance of the Virginia G. Piper Charitable Trust Grants and the US Airways Field Trip Grant in the Amount of \$42,600.00**

**April 25, 2013**

**Page 3**

Virginia G. Piper Charitable Trust	Tumbleweed Elementary (N)	\$1,200.00	Clothing
Virginia G. Piper Charitable Trust	Washington Elementary (N)	\$2,300.00	Clothing

(N) New (N)\* New application for an existing grant (R) Renewal

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action  
X Discussion  
Information  
1st Reading

FROM: Dr. Susan J. Cook, Superintendent

DATE: April 25, 2013

AGENDA ITEM: Third Amendment to Agreement with AT&T for Cell Tower at Lookout Mountain Elementary School

INITIATED BY: Cathy Thompson, Director of Business Services SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

Funding Source: N/A  
Budgeted: N/A

On May 10, 2012, the Governing Board approved a Second Amendment to the Agreement with AT&T to relocate the existing telecommunications facility (cell tower) and other equipment at Lookout Elementary School. At that time the drawings included a possible location for the new tower and designated dates to complete the relocation, but the location has now changed, as well as the timeline for completion of the project.

The District has been working in conjunction with AT&T consultants and our on-site construction superintendent to ensure that the relocation project does not affect the timelines for construction completion at the new school.

Attached is an amendment that details the adjusted timelines and processes that must be followed in order to accommodate the construction schedule for the new school. The amendment also includes the final drawings that detail the actual location of the new facility. A performance bond in the amount of \$400,000 will be provided by AT&T upon execution of the amendment for the protection of the District during the relocation process.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the third amendment to the agreement with AT&T for the relocation of a cell tower facility and authorize the Superintendent to execute all related documents.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.A.

Market: AZ.NM  
Cell Site Number: P811  
Cell Site Name: Lookout Mountain Elementary School  
Fixed Asset Number: 10107066

**THIRD AMENDMENT TO OPTION AND EASEMENT AGREEMENT  
For Telecommunications Facility at Lookout Mountain Elementary School**

THIS THIRD AMENDMENT TO OPTION AND EASEMENT AGREEMENT ("Amendment"), dated as of the latter of the signature dates below, is by and between Washington Elementary School District No. 6 of Maricopa County, Arizona, a political subdivision of the State of Arizona having a mailing address at 4650 W. Sweetwater, Glendale, AZ 85304 ("Grantor") and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 12555 Cingular Way, Suite 1300, Alpharetta, GA 30004 ("Grantee").

WHEREAS, Grantor and Grantee entered into an Option and Easement Agreement dated October 6, 2006, whereby Grantor granted an Easement, therein described, to Grantee on and across property owned by Grantor which is the site of Lookout Mountain Elementary School (the "Site"), located at 15 West Coral Gables Drive, Phoenix, AZ 85023 ("Agreement"); and

WHEREAS, Grantor and Grantee entered into a First Amendment to Option and Easement Agreement, dated November 30, 2009 ("First Amendment"), for the purpose of modifying the Fee Payment payable and establishing the Grantee's obligation to a pay a Fee Payment for a Rent Guarantee Period: and

WHEREAS, Grantor and Grantee entered into a Second Amendment to Option and Easement Agreement, dated May 23, 2012 ("Second Amendment"), for the purpose of designating a location for a cell tower on wheels facility ("COW") for the purpose of transmitting, receiving radio communications signals, constructing, installing, operating, maintaining, and repairing the COW during Grantor's improvements to the property, and further, to relocate the telecommunications facility Improvements and abate the monthly rental rate for the costs associated with the relocation.

WHEREAS, Grantor and Grantee now desire to amend the Agreement to provide for the removal of the current COW, installation of a new COW, relocation of Grantee's telecommunications facility Improvements to a permanent location and establishment provisions for Grantee to provide a performance bond to secure faithful performance during the removal and relocation activities.

NOW, THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor and Grantee agree as follows:

1. **Relocation of Grantee's Improvements.** Because of the renovation of the Site by the Grantor, it has become necessary for Grantee to permanently relocate its Improvements. Therefore, Exhibit B – Site Plan of the Agreement is amended by deleting the Site Plans

included therein and inserting in lieu thereof the Revised Site Plans attached hereto as Exhibit A that establishes the location on the Site wherein the Improvements shall be permanently relocated.

2. **Schedule for Removal of COW and Construction of Grantee's New Improvements.** The removal of the COW and new construction of Grantee's Improvements shall be completed by Grantee pursuant to the following schedule conditions:

Activity	Scheduled Start	Scheduled Finish
Removal of current COW and Installation of new COW in new location		5/30/13
Initial stage of Installation of New Improvements	After securing the building permit and upon approve of full construction schedule by Grantor	5/12/13
Final stage of Installation of New Improvements	6/17/13	7/31/13

a. **Schedule**

- The existing COW, and all equipment associated therewith, shall be removed from the Lookout Mountain Elementary School site by no later than May 30, 2013. Removal of this equipment shall occur during non-school hours. In order to accommodate the need for Grantee to provide continuous service, the new COW shall be installed at a location on the site mutually agreeable to the parties by no later than May 30, 2013.
- Based on receipt of a City of Phoenix building permit by no later than April 30, 2013, Grantee shall be granted access to the new Lookout Mountain Elementary School site solely to construct improvements for a permanent cell tower facility until May 12, 2013. Any and all construction undertaken by Grantee and its forces before May 12, 2013 must be fully completed on or before May 12, 2013 so as not to impose any restrictions or undue burdens on the Washington Elementary School District (WESD) or its contractor to obtain a Temporary Certificate of Occupancy from the City of Phoenix for the new Lookout Mountain Elementary School. Any work remaining to be performed after May 12, 2013 in order to complete a fully operational cell tower facility shall be completed between June 17, 2013 and July 31, 2013. Grantee must present a copy of the building permit and receipt for payment dated no later than April 30, 2013 to a representative for Grantor before any work commences.
- Based on receipt of a City of Phoenix building permit after April 30, 2013, Grantee shall be granted access to the new Lookout Mountain Elementary School site solely to construct and complete improvements for a permanent cell tower facility between June 17, 2013 and July 31, 2013.

- Prior to commencement of any mobilization or actual on-site construction, Grantee shall submit to Grantor for review and approval, a full construction schedule showing a listing of all tasks required for the work, including material and equipment delivery dates. No work may commence until written approval is issued from Grantor.
- Under no circumstances shall work by Grantee and its forces hinder operations and site access for the ongoing work on the new school facility by Grantor or its personnel, including district and school representatives, contractors, vendors, suppliers, utility providers and all others.
- All work related to the permanent cell tower facility shall be completed by no later than July 31, 2013.

**b. Methods**

- Prior to commencement of any mobilization or actual on-site construction for the permanent cell tower, a pre-construction meeting shall be held. Attendees shall include representatives from Grantor, Grantor's contractor, Grantee, and Grantee contractor(s). This meeting shall be conducted to confirm the project schedule, access for equipment and material delivery, and other appropriate matters. In accordance with Arizona State Statutes, Grantee shall provide Grantor with a list of all workers and copies of State of Arizona DPS fingerprint cards for each and every person that shall perform work on the site during normal school hours. Any person(s) not in possession of the proper fingerprint card during work being performed during normal school hours shall be immediately removed from the site.
- Prior to commencement of any mobilization or actual on-site construction, Grantee shall submit to Grantor for review and approval, a full description of the methods to be employed for the construction of the permanent cell tower facility. These shall include as a minimum:
  - The size and weight of all vehicles and equipment that will be used for delivering equipment, drilling footings, pouring concrete, erecting the tower and associated components.
  - A plan that illustrates how Grantor's school facility will be protected from damage, including pavement surfaces, above and below grade utilities, building structures and site improvements/landscape. (Include drilling method for the tower footing and how the adjacent school structure will be protected from structural damage.)

No work may commence until written approval is issued from Grantor.

- Grantee and its forces shall be fully responsible for any and all damages occurring to the school site and facility as a result of work associated with the permanent cell tower installation. Grantee and its forces shall repair any damage, to the satisfaction of Grantor's representatives, in a timely manner so

as to have no impact on the operation of the school, including the start of school.

c. **General Requirements and Clean-Up**

- Grantee and its forces shall be responsible for removal of all materials and equipment related to the cell tower installation from the school. Grantee and its forces shall clean, to the satisfaction of Grantor's representatives, all areas affected by the work related to the permanent cell tower facility. All clean-up shall be complete on or before July 31, 2013 or as directed otherwise by the Grantor's contractor for the new school project.

3. **Performance Bond.** The Tenant shall be required to furnish non-revocable security binding the Tenant to provide faithful performance of this Third Amendment in the amount of 100% of the total contract price payable to the Landlord. Performance security shall be in the form of a performance bond, irrevocable letter of credit, certified check or cashier's check. This security must be in the possession of the Landlord within twenty days after the execution of this Amendment. If the Tenant fails to execute the security document as required, the Tenant may be found in default and the Contract terminated by the Landlord. In case of default the Landlord reserves all rights. All performance bonds shall be executed in the form attached hereto as Exhibit B, duly executed by the Tenant as Principal and having as Surety thereon a Surety company holding a Certificate of Authority to transact surety business in the State of Arizona, by the Arizona Department of Insurance. Individual sureties are unacceptable. All Insurers and Sureties shall have at the time of submission of the proposal and A.M. Best's Key Rating Guide of "A-" or better as currently listed in the most recent Best Key Guide, published by the A.M. Best Company.

4. **Other Terms and Conditions Remain.** In the event of any inconsistencies between the Agreement and this Amendment, the terms of this Amendment shall control. Except as expressly set forth in this Amendment, the Agreement otherwise is unmodified and remains in full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this Amendment.

5. **Capitalized Terms.** All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute and seal this Amendment on the dates set forth below.

Washington Elementary School District No. 6  
of Maricopa county, Arizona, a political  
subdivision of the State of Arizona

New Cingular Wireless PCS, LLC  
A Delaware limited liability company  
By: AT&T Mobility Corporation  
Its: Manager

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

STATE OF ARIZONA) ) ss.  
County of Maricopa )

On the \_\_\_\_ day of \_\_\_\_\_, 2013, before me personally appeared Dr. Susan J. Cook, and acknowledge under oath that she is the Superintendent of the Washington Elementary School District No. 6, a political subdivision of the State of Arizona, the Grantor named in the attached instrument, and as such was authorized to execute this instrument on behalf of the Washington Elementary School District No. 6, a political subdivision of the State of Arizona.

Notary Public: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

STATE OF \_\_\_\_\_ )  
 ) ss.  
County of \_\_\_\_\_ )

On the \_\_\_\_ day of \_\_\_\_\_, 2013, before me personally appeared \_\_\_\_\_, and acknowledge under oath that he/she is the \_\_\_\_\_ of \_\_\_\_\_, the Grantee named in the attached instrument, and as such was authorized to execute this instrument on behalf of the \_\_\_\_\_.

Notary Public: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_



EXHIBIT A

Revised Site Plan



PHILIP A. Z. BAYEN



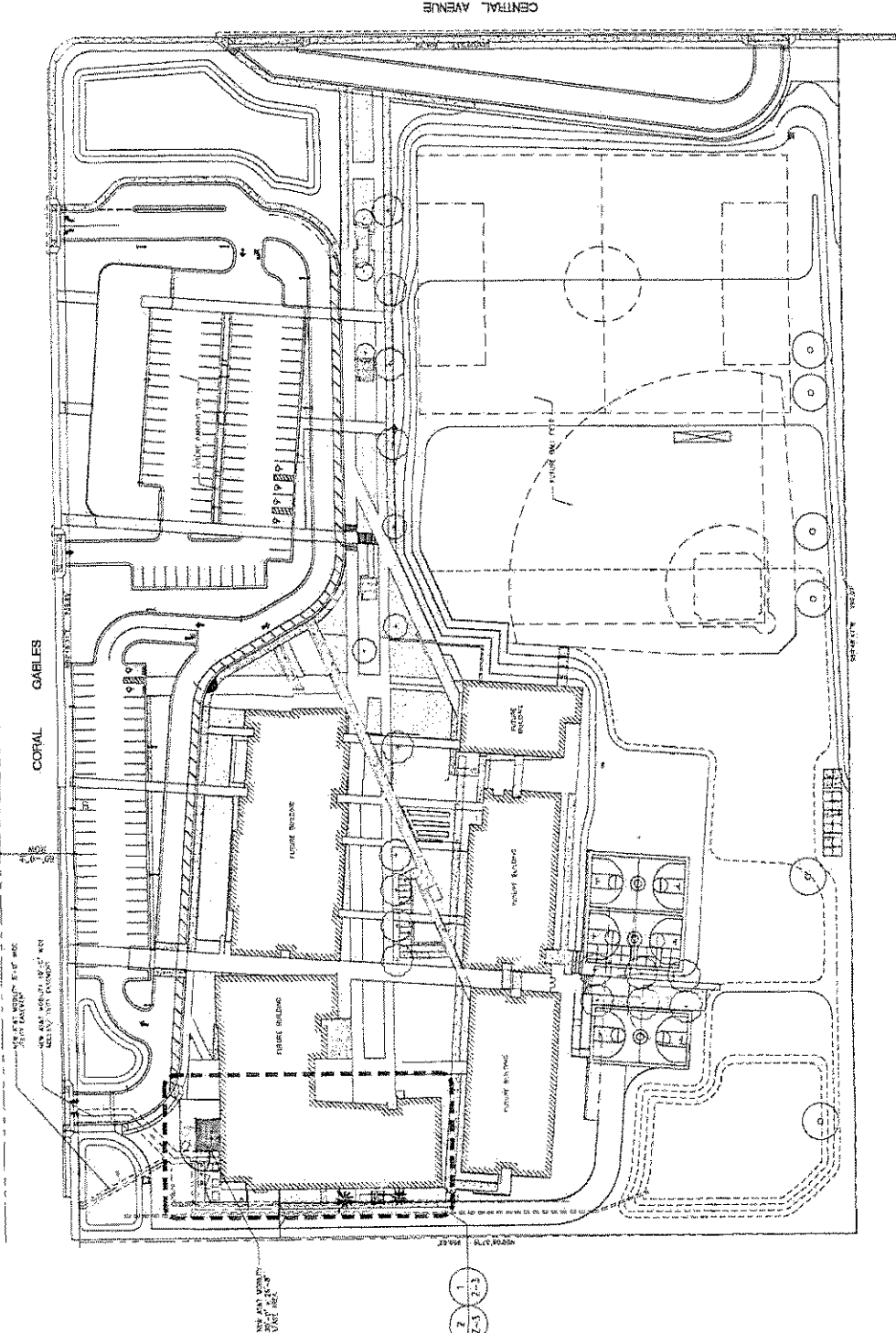
2000-2001: 100% (100%)

DATE	12-15-99	ISSUE #20	ISSUE FOR ELEMENT
	01-25-00	ISSUE #21	ISSUE FOR ELEMENT
	02-07-00	ISSUE #22	ISSUE FOR ELEMENT
	02-28-00	ISSUE #23	ISSUE FOR ELEMENT

ALMA LLOYD

**A-2**

MONOPALM SETBACK TO NEAREST PROPERTY LINE	
DIRECTION	DISTANCE
NORTH	240'-4"
SOUTH	289'-3"
EAST	911'-10"
WEST	33'-4"





DATE: 10/20/97  
PROJECT: 10000 N. CENTRALEX BLVD. SUITE 400  
PHOENIX, AZ 85018

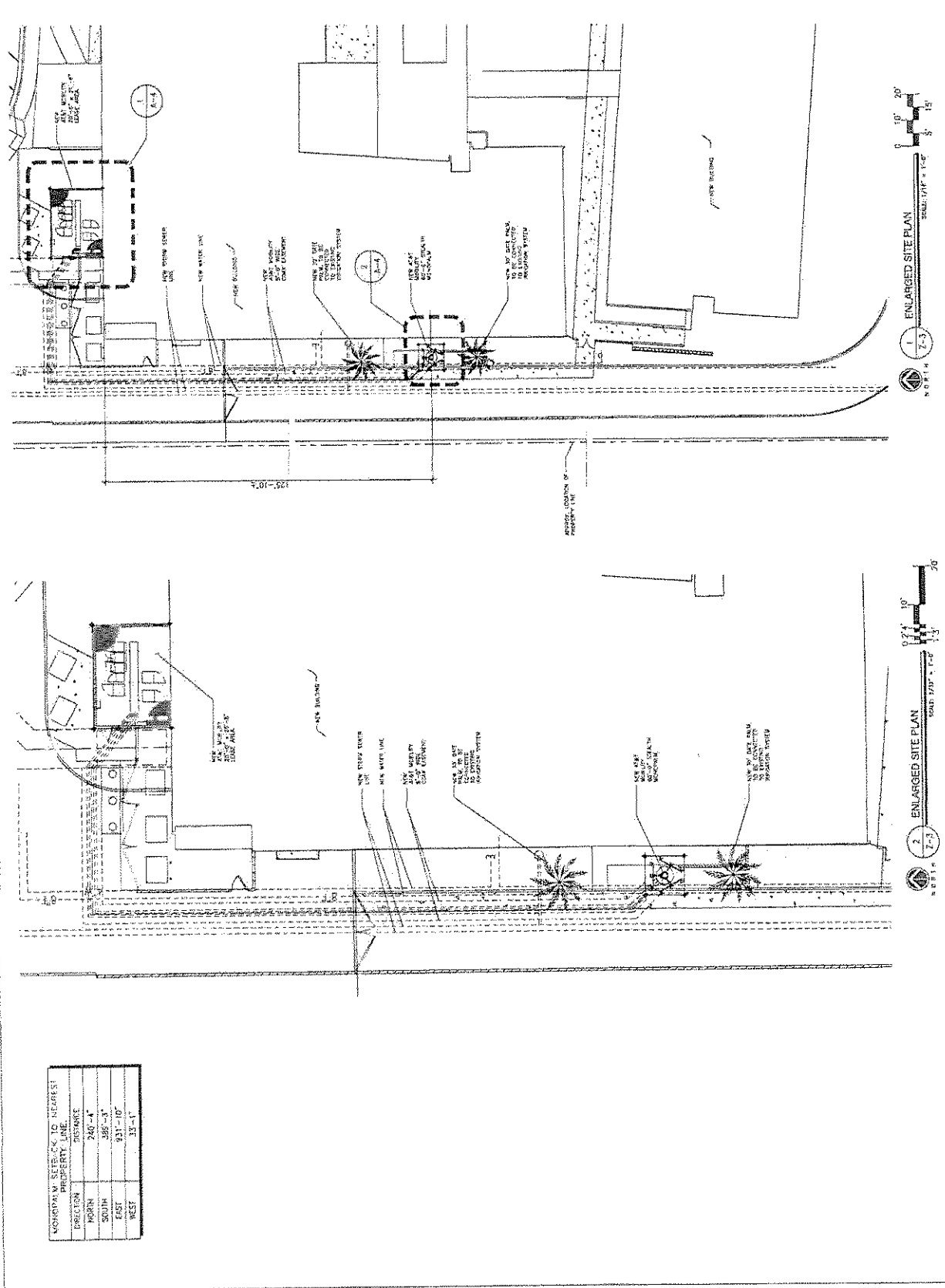
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2. 10/20/97	2. 10/20/97
3. 10/20/97	3. 10/20/97
4. 10/20/97	4. 10/20/97
5. 10/20/97	5. 10/20/97
6. 10/20/97	6. 10/20/97
7. 10/20/97	7. 10/20/97
8. 10/20/97	8. 10/20/97
9. 10/20/97	9. 10/20/97
10. 10/20/97	10. 10/20/97

ACTION ITEM	
1. 10/20/97	1. 10/20/97
2. 10/20/97	2. 10/20/97
3. 10/20/97	3. 10/20/97
4. 10/20/97	4. 10/20/97
5. 10/20/97	5. 10/20/97
6. 10/20/97	6. 10/20/97
7. 10/20/97	7. 10/20/97
8. 10/20/97	8. 10/20/97
9. 10/20/97	9. 10/20/97
10. 10/20/97	10. 10/20/97

LOOKOUT MTN.  
ELEMENTARY  
14000 N. CENTRALEX BLVD. SUITE 400  
PHOENIX, AZ 85018

ENLARGED  
SITE PLANS

A-3



LOOKOUT MTN. TO NEAREST	
PROXIMITY	DISTANCE
NORTH	240'-4"
SOUTH	305'-3"
EAST	931'-10"
WEST	13'-1"

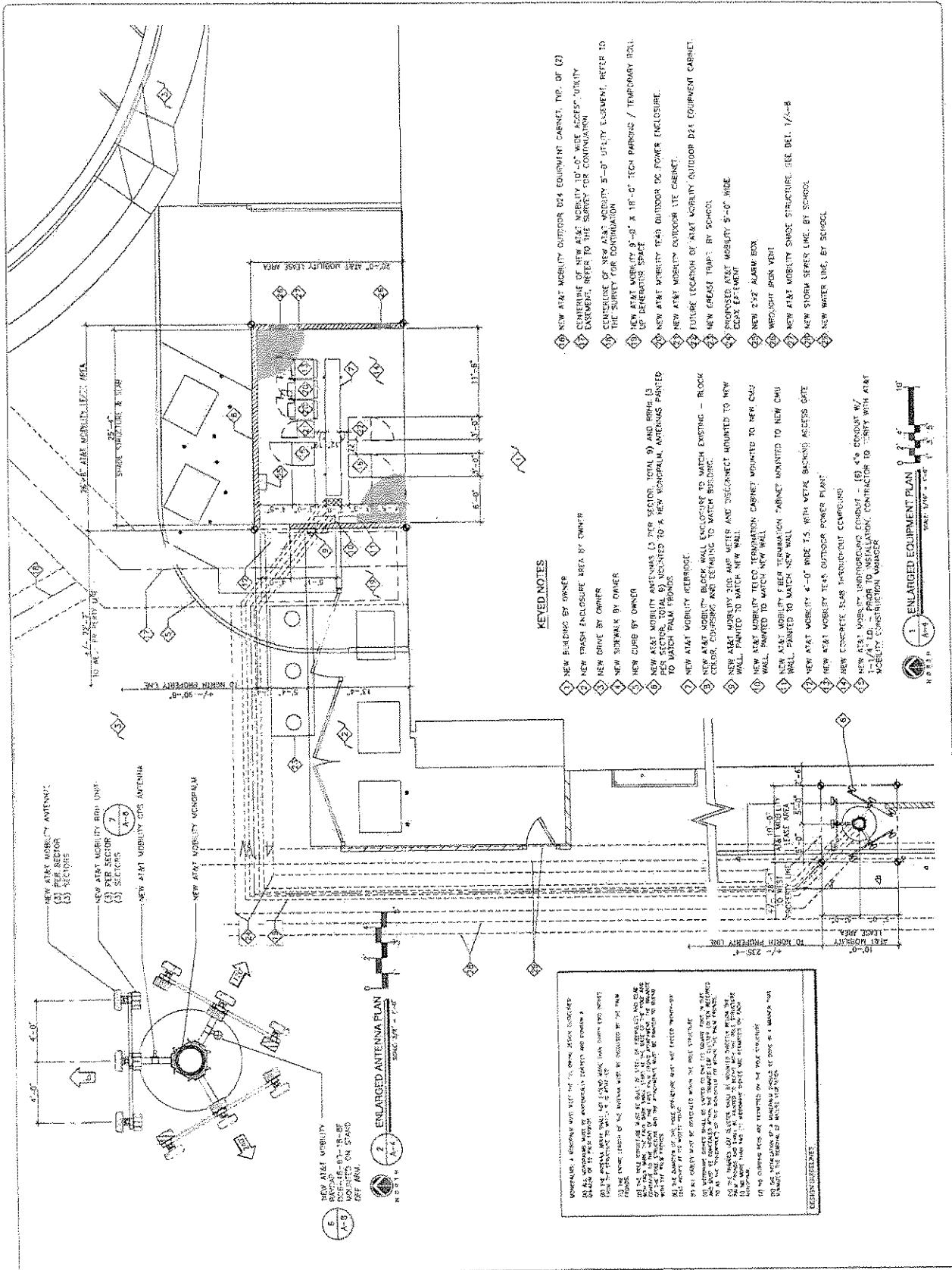
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1948.12	1948.12	1948.12	1948.12
00.00.12	00.00.12	00.00.12	00.00.12
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00.00.12	00.00.12	00.00.12	00.00.12

**LOOKOUT MTN.  
ELEMENTARY**  
15 W. CRUEL, CHURCH, TN  
726-2521, 726-2523  
726-2524

ENLARGED  
EQUIPMENT PLAN

4-A



**EXHIBIT B**

**Performance Bond**

(To be provided.)

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board 

X
X

 Action  
Discussion  
Information  
1st Reading

FROM: Dr. Susan J. Cook, Superintendent

DATE: April 25, 2013

AGENDA ITEM: Structured English Immersion Model Adoption and Budget Submission

INITIATED BY: Janet Sullivan, Assistant Superintendent for Academic Services

SUBMITTED BY: Janet Sullivan, Assistant Superintendent for Academic Services

PRESENTER AT GOVERNING BOARD MEETING: Janet Sullivan, Assistant Superintendent for Academic Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA; A.R.S. 15-756

**SUPPORTING DATA**

Funding Source: N/A  
Budgeted: N/A

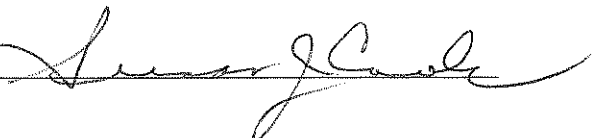
The purpose of this agenda item is to present the Structured English Immersion Model(s) and Structured English Immersion budget application. Each district governing board must select one or more Arizona English Language Learner Task Force-approved model(s) for implementation on a school-by-school basis (A.R.S. §15-756.02). A Structured English Immersion (SEI) Model Selection Form must be submitted to the Arizona Department of Education (ADE) for each school. Additionally, an SEI Budget Request Application, indicating a specific amount of incremental monies requested from the Arizona SEI fund, may be submitted. The data that are populated in the budget request forms for the following school year's budget are based on the prior year's data. Therefore, the 2013-2014 SEI budget is based upon 2011-2012 enrollment, English language learner student population data, and 2011-2012 funding.

In determining the recommendations for the school-by-school SEI model(s) selections, the fluctuating numbers of identified English language learners, the proficiency levels (pre-emergent, emergent, basic and intermediate) of these students, grade level staffing, and grade level configurations were considered. In order to provide the greatest flexibility, a number of options were identified for most schools.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the models (Attachment A) and authorize Mr. Chris Maza, Governing Board President, to execute the documents. No action is required regarding the budget submission.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.B.

## **Structured English Immersion Model Adoption and Budget Submission**

**April 25, 2013**

**Page 2**

These include:

- Proficiency sub-level within grade (only available in grades 7 and 8)
- Proficiency sub-level within grade band (only available in grades 7 and 8)
- Overall proficiency level within grade
- Overall proficiency level within grade band
- Overall proficiency level band within grade
- Overall proficiency level band within grade band
- Individual Language Learner Plan (ILLP)- for schools with fewer ELL students at a three grade span

A 2013-2014 recommended model adoption form is attached (Attachment A) as a sample of the 32 school forms. A complete set of each of the 32 school model adoption forms is available for review.

The process leading to the 2013-2014 SEI budget application presented is outlined below.

- September 21, 2012- Verification of the “non-ELL average class size information” and governing board class size policies as requested by the ADE. These data reflected the numbers approved by grade level through the budgeting process and IBN recommendations.
- March 20, 2013- Received preliminary Incremental Teacher spreadsheets indicating the number and placement of SEI classrooms based upon the pre-populated data, as well as where ILLP grade levels are located. A total of 30.0 FTE were identified as incremental teachers.
- April 17, 2013- Notification of SEI budget application opening April 17, 2013 and closing April 24, 2013.
- February 13, 2012- Review of the school level budget forms pre-populated for the 30.0 incremental teacher FTE agreed upon, including the individual teacher and benefit costs provided by the Department, (\$44,370.00 and \$11,092.00 respectively), for a total budget of \$1,663,861.00. After applying the federal, state, and local funding offsets as indicated on the budget request forms, and despite the Alternate Budget Request Calculation excluding the use of federal funds to the incremental SEI costs, WESD is not eligible for funding from the SEI fund.

The Structured English Immersion (SEI) Rollup Budget Request Form A is attached (Attachment B) for Governing Board review.

# STRUCTURED ENGLISH IMMERSION (SEI) MODEL SELECTION FORM

District Name: Washington Elementary School  
District

CTDS: 070406000

Contact Name: Janet Sullivan

Email: Janet.Sullivan@wesdschools.org

Phone: 602-347-2820

**A.R.S. 15-756.02 A**

Each school district governing board and each governing body of a charter school shall select one or more of the Task Force approved models for structured English immersion for implementation on a school-by-school basis.

Identify which Arizona English Language Learners Task Force-approved model/s have been selected by your school district or charter holder on a school-by-school basis.

**Structured English Immersion Models of the Arizona English Language Learners Task Force.**

Grouping Methods (List all that apply)

School: Maryland Elementary School

- ☒ Proficiency Sub-level within Grade
- ☒ Proficiency Sub-level within Grade Band
- ☒ Overall Proficiency Level within Grade
- ☒ Overall Proficiency Level within Grade Band
- ☒ Overall Proficiency Level Band within Grade
- ☒ Overall Proficiency Level Band within Grade Band
- ☐ Itinerant Teacher
- ☒ Individual Language Learning Plan (ILLP) - for schools with 16 or fewer ELL students
- ☐ No ELL students at the time of submission
- ☐ Alternate Model previously approved by the ELL taskforce

Alternate Model Description (1000 character max):

Date Alternate Model was approved by ADE as compliant:



**ROLLUP BUDGET****Structured English Immersion (SEI) BUDGET Request Form A**

A lawsuit involving the funding of the education of English language Learners, Miriam Flores et al., is presently on appeal. Depending on the outcome of that case, the amount of monies available from the State for teaching English Language Learners (ELL) may change.

For the purpose of this (A) MODEL REQUIRED INCREMENTAL COSTS form, the "all students counts are based on the 100th Day Attending ADM Count for the prior school year. For the purpose of this (A) MODEL REQUIRED INCREMENTAL COSTS the English Language Learner counts are based on the previous year data from the SdELL-72 report compiled by the Arizona Department of Education on August 15. There are no exceptions to these data points.

**Entity: Washington Elementary School District CTDs: 070406000**

Contact Name: Janet Sullivan

E-mail: janet.sullivan@wesdschools.org

Phone: 602-347-2820

**(A) MODEL REQUIRED INCREMENTAL COSTS**

Submitted costs must be compliant with the "cost efficient" requirement of the "SEI" models stated in 15-756.01 (D).

15-756.01 H: The Task Force shall establish procedures for school districts and charter schools to determine the incremental costs for implementation of the research based models of structured English immersion developed by the Task Force.

15-756.01 L 2: "Incremental Costs" means costs that are associated with a structured English immersion program pursuant to section 15-752 or a program pursuant to section 15-753 and that are in addition to the normal costs of conducting programs for English proficient students. Incremental costs do not include costs that replace the same types of services provided to English proficient students or compensatory instruction.

Instruction	Incremental Cost
<b>1 - Incremental Teacher Salaries:</b> Incremental teachers are required to meet the English Language Learners (ELL) Task Force model requirements, as per ARS 15-756.01. Use TOTAL number of incremental teachers (from SEI Incremental Worksheet or school/district/charter holder calculation) multiplied by the current statewide average teacher salary from the prior year for each teacher. If a teacher is not on LEA direct contract, the expenses associated with that teacher should be listed on line 3 and not be included on this line or line 2. Function Code:/Instruction , Object Code: 6100 & 6150/Salaries	\$1,331,100.00
<b>2 - Incremental Teacher Benefits:</b> Benefits for the incremental teachers may include Retirement, Social Security Contributions, Unemployment Insurance, Workers' Compensation and health care coverage. Use TOTAL number of incremental teachers (from SEI Incremental Worksheet or school/district/charter holder calculation) multiplied by 25% of the current statewide average teacher salary for the prior year for each teacher. Function Code:/Instruction , Object Code: 6210, 6220, 6230, 6240, 6250, 6260 & 6270/Benefits	\$332,761.00
<b>3 - Teacher Professional Services:</b> For Charter School and contract teachers in lieu of lines 1 & 2: Incremental teaching staff that provides instructional services. If a teacher is on LEA direct contract, the expenses associated with that teacher should be listed on lines 1 and 2 and not included on this line. The costs allowed per teacher, for teacher professional services, must not exceed the statewide average teacher salary plus 25% for benefits. Function Code: Object Code: 6300	\$0.00
<b>4 - Explanation/Justification (1000 character max)</b>	

<b>Curriculum</b>	
<p>5 - Textbooks, Instructional Aids &amp; Assessments:</p> <p>Costs prohibited from being included as incremental costs of implementing the SEI models include capital expenses, facilities costs, and computers. Costs permitted to be included are incremental costs of materials, supply and classroom assessment costs that are for materials used in actual classroom instruction and are:</p> <p>1.) Required for cost efficient implementation of models and</p> <p>2.) In addition to the normal costs of providing textbooks, instructional aids, and assessments for English proficient students and</p> <p>3.) Aligned to K-12 English Proficiency Standards and the DSI.</p> <p>Classroom assessments are defined as English language proficiency formulative assessments, which are to be administered for the purpose of monitoring learning, focusing instruction and providing immediate feedback to the teacher and student during the learning process. Costs for the AZELLA may not be included.</p> <p>Function Code:/Instruction, Object Code: 6642/Text Books; 6643/Instructional aids</p>	\$0.00
<b>6 - Explanation/Justification (1000 character max)</b>	
<b>Transportation</b>	
<p>7 - Transportation for Staff Between Classroom Sites for the SEI/ELD Program:</p> <p>If the model adopted requires the use of an itinerant teacher to service more than one site, funding for mileage is an allowable expense based on these standards.</p> <p>Function Code: 2500 , Object Code: 6580/Meals, Hotel, Mileage; 6626/Gasoline costs (for District/Charter vehicle)</p>	\$0.00
<b>8 - Explanation/Justification (1000 character max)</b>	
<b>Training Expenses</b>	
<p>9 - Travel expenses for training administrators:</p> <p>Administrators may be required to travel to attend training in the SEI Models or the DSI. Standard state mileage, lodging, meals and incidental expenses are allowable expenses. Only training provided by, or approved by the Arizona Department of Education (ADE) is eligible. ADE will require names and attendance dates. Proof of registration and attendance is required for reimbursement and must be on file in the school district or charter holder office. Costs for in-state travel are limited to authorized items and limits on individual expenses based on Arizona Department of Administration stated travel policies. Reimbursement claim forms must be on file in the school district or charter holder office.</p> <p>Function Code: 2500 Object Code: 6580/Meals, Hotel, Mileage; 6626/Gasoline costs (for District/Charter vehicle)</p>	\$0.00
<p>10 - Travel expenses for training teachers:</p> <p>Teachers may be required to travel to attend training in the SEI models or the DSI standard state mileage, lodging, meals and incidental expenses are allowable expenses. Only training provided by, or approved by, the Arizona Department of Education is eligible. ADE will require names and attendance dates. Proof of registration and attendance is required for reimbursement and must be on file in the school district or charter holder office. Costs for in state travel are limited to authorized items and limits on individual expenses based on Arizona Department of Administration stated travel policies. Reimbursement claim forms must be on file in the school district or charter holder office.</p> <p>Function Code: 2200, Object Code: 6580/Meals, Hotel, Mileage; 6626/Gasoline costs (for District vehicle)</p>	\$0.00
<p>11 - Teacher stipend for non-school day, non-school year training:</p> <p>A stipend paid to teachers that attend SEI model or DSI required training that occurs outside the regular school day or school year is an allowable expense. Only training provided by, or approved by, the Arizona Department of Education is eligible. ADE will require names and attendance dates. Proof of registration and attendance is required and must be on file in the school district or charter holder office. The stipend must be provided in a manner that is compliant with the "cost efficient" requirement of the SEI models as stated in 15-756.01(D).</p> <p>Function Code: 2200 , Object Code: 6110 &amp; 6150</p>	\$0.00

<b>12 - Classroom Substitutes:</b> The cost to provide a substitute while a teacher is attending authorized training in the SEI models and the DSI is allowed. Only training provided by, or approved by the Arizona Department of Education is eligible. ADE will require teacher names and attendance dates. Proof of registration and attendance at the training, and support documentation of the substitute is required, and must be on the file in the school district or charter holder office. Function Code: 2200 , Object Code: 6113 & 6153	\$0.00
<b>13 - Explanation/Justification (1000 character max)</b>	
<b>14/15 - Other Expenses:</b> Other expenses that are required to implement the SEI models. Detailed itemization and justification regarding the necessity of the items are required for any costs listed as "other". All expenses must be for model-required incremental costs and must be compliant with the "cost efficient" requirement of the SEI models as stated in 15-756.01(D). Function Code: 2200 Object Code: 6113 & 6153	\$0.00
<b>16 - Explanation/Justification (1000 character max)</b>	
<b>Total:</b> \$1,663,861.00	

### Structured English Immersion (SEI) BUDGET Request Forms B & C

<b>(B) OFFSETS</b>  This form is submitted only at the School District or Charter level. For the purpose of this Part B OFFSETS form except for any noted exceptions, revenue amounts are based on the previous fiscal year. For the purpose of this Part B OFFSETS form the ELL student count required by this form is the count in SAIS (ELLS10-1 report) as of 9/1. The offsets are provided per 15-756.01, "Notwithstanding any other law, the maximum amount of the budget request shall be incremental costs of the models selected offset by the following monies:"
<b>FEDERAL FUNDS</b>

NOTE: Any requested changes to the form's pre-populated numbers require a request for modification be submitted on the Offset Variance report (Part D).		ELL population as a % of qualified population	Offset Amount
	Total Funds		
18 - Title I: The portion of TITLE I monies determined by the English Language Learner population as a percentage of the qualified population. (As per ARS 15-756.01, sub-section 1, 2.)	\$9,294,008.00	18.00%	\$1,702,161.46
19 - Title II-A: The portion of TITLE II-A monies determined by the English Language Learner population as a percentage of the qualified population. (As per ARS 15-756.01, sub section 1, 2.)	\$1,101,858.00	18.00%	\$194,435.22
20 - Title III: All Federal TITLE III monies and any other federal monies designated solely for the educational needs of the English Language Learners. (As per ARS-756.01, sub-section 1,1.)	\$910,110.52	100.00%	\$910,110.52
21 - Impact Aid: The portion of impact aid monies determined by the English Language learner population as a percentage of the qualified population. A school district or charter holder shall only apply unexpended impact aid monies to English Language Learner programs after it has applied its impact aid monies for other allowable uses as permitted by state law. (As per ARS 15-756.01, sub-section 1, 3.)	\$0.00	15.00%	\$0.00
22 - Total Federal Fund Offsets:			\$2,806,707.21
<b>State and Local Funds</b>			
23 - Desegregation Funding: The portion of desegregation monies levied pursuant to ARS 15-910 determined by the English Language Learner population as a percentage of the qualified population. (As per ARS 15-756.01, sub-section 1,4.)	\$6,334,274.00	15.00%	\$948,378.31
24 - ELL "Group B Weight": The ELL support level weight prescribed in ARS 15-943. (As per ARS 15-756.01, sub-section 1,5.)	\$1,171,684.25	100.00%	\$1,171,684.25
25 - Total State and Local Funding Offsets (Add lines 23 & 24):			\$2,120,062.56
<b>(C) BUDGET REQUEST</b>			
15-756.01 J. The difference calculated pursuant to section 15-756.03 for monies from the Arizona structured English Immersion fund established by section 15-756.04. Beginning July 15, 2008, school districts and charter schools shall not include the incremental costs of any pupil who is classified as an English Language learner after July 1 2007 and who has been classified as an English Language Learner for more than two years in the calculation of the school district's or charter school's Structured English Immersion budget request. (As per ARAS 15-756.01, sub-section J).			
26 - Total Incremental Costs of the models (from line 17):			\$1,663,861.00
27 - Total Federal, State and Local Funding Offsets (Add lines 22 & 25):			\$4,926,769.76
28 - Budget Request (Subtract line 27 from line 26):			\$0.00
<b>(C) ALTERNATE BUDGET REQUEST CALCULATION</b>			
29 - Total Incremental Costs of the models (from line 17):			\$1,663,861.00
30 - Selected Federal, State, and Local Funding Offsets (Line 25):			\$2,120,062.56
31 - Alternate Budget Request Calculation (Subtract line 30 from line 29):			\$0.00

1 ADE percentage calculated by dividing the number of ELL students by the NCLB Title I eligible count as of 9/1 for the previous fiscal year.

2 Funding is based on the allocation from the previous fiscal year.

3 ADE percentage calculated by dividing the number of ELL students by the 100 day ADM for the previous year.

4 ADE offset calculated by multiplying qualified impact aid funds for the previous year by ELL population as a % of the qualified population.

5 ADE percentage calculated by dividing the number of ELL students by the 100 day ADM for the previous year.

6 ADE calculated by multiplying total district desegregation funding for the previous year by the ELL population as a % of the qualified population.

7 Funding is based on the number of ELL students utilizing funding multiplier provided by ADE School Finance.

8 ADE calculation is the number of ELL students divided by (.8(NCLB Title I eligible count as of 9/1 for the previous fiscal year) + .2(100 day ADM for the previous year)).

## (D) OFFSET VARIANCE REPORT

In the event that a School District or Charter Holder disagrees with the pre-populated amounts listed on lines 18-24 of the Part (B) Offsets form, the School district or Charter Holder must provide a detailed explanation/justification on this form.

### FEDERAL FUNDS

18 - Title I: The portion of TITLE I monies determined by the English Language Learner population as a percentage of the qualified population. (As per ARS 15-756.01, sub section I, 2.) EXPLANATION/JUSTIFICATION: (1000 character max)

Federal funds cannot be used to offset the cost of implementing the state-mandated program, thus these funds are not available to hire incremental teachers for the four-hour SEI model. Additionally, classroom teacher salaries are not an allowable Title I expenditure.

19 - Title II-A: The portion of TITLE II-A monies determined by the English Language Learner population as a percentage of the qualified population. (As per ARS 15-756.01, sub-section I, 2.) EXPLANATION/JUSTIFICATION: (1000 character max)

Federal funds cannot be used to offset the cost of implementing the state-mandated program, thus these funds are not available to hire incremental teachers for the four-hour SEI model. In addition, classroom teacher salaries are not an allowable expense per the Title II Expenditures Guidelines provided by ADE.

20 - Title III: All Federal TITLE III monies and any other federal monies designated solely for the educational needs of English Language Learners. (As per ARS 15-756.01, sub-section I, 1.) EXPLANATION/JUSTIFICATION: (1000 character max)

Federal funds cannot be used to offset the cost of implementing the state-mandated program, thus these funds are not available to hire incremental teachers for the four-hour SEI model. Title III funds are to be utilized to supplement the instructional program for English language learners.

21 - Impact AID: The portion of impact aid monies determined by the English language learner population as a percentage of the qualified population. A school district or charter holder shall only apply unexpended impact and monies to English Language Learner programs after it has applied its impact aid monies for other allowable uses as permitted by state law. (As per ARS 15-756.01, sub-section I, 3). EXPLANATION/JUSTIFICATION: (1000 character max)

### STATE AND LOCAL FUNDS

23 - Desegregation Funding: The portion of desegregation monies levied pursuant to ARS 15-910 determined by the English Language Learner population as a percentage of the qualified population. EXPLANATION/JUSTIFICATION: (1000 character max)

24 - ELL "Group B Weight": The ELL support level weight prescribed in ARS 15-943. EXPLANATION/JUSTIFICATION: (1000 character max)

## (E) ATTESTATION

Contact Name: Janet Sullivan

Phone: 602-347-2820

E-mail: janet.sullivan@wesdschools.org

*ARS 15-756.03 B states that "Each school district or charter school structured English Immersion Budget Request shall include the signature of the superintendent of the school district and the chief financial officer of the school district or the principal of the charter school and the chief financial officer of the charter school that certifies that the information in the budget request is true to the best of that person's knowledge and has been calculated in accordance with the form prescribed in section 15-756.01, subsection I and that monies from the Arizona Structured English Immersion Fund established by section 15-756.04 will not be used to supplant any federal, state or local monies, including desegregation monies levied pursuant to section 15-910, used for English language learners that were budgeted for English language learners as of February 23, 2006.*

*Your signatures below certify that detailed records will be retained and made available for audit upon request.*

*I certify that:*

*1.) The information in the budget request is true to the best of my knowledge, and has been calculated in accordance with the form prescribed in section 15-756.01, subsection I; and,*

*2.) The monies from the Arizona Structured English Immersion fund established by section 15-756.04 will not be used to supplant any federal, state or local monies, including desegregation monies levied pursuant to section 15-910, used for English language Learners as of February 23, 2006; and,*

*3.) Instructional materials used for English language development of English Language Learners are aligned with the Arizona English Language Proficiency Standards and the Discreet Skills Inventory.*

School District Superintendent/Charter School Principal (e-signature)

Date:

Dr. Susan J. Cook

4/19/2013 12:00:00 AM

**"I hereby attest that to the best of my knowledge this budget request complies with A.R.S. 15-756.03 B.**

School District/Charter School Chief Financial Officer (e-signature)

Date:

Cathy Thompson

4/19/2013 12:00:00 AM

4/19/2013 10:38:12 AM

WASHINGTON ELEMENTARY SCHOOL DISTRICT #6

TO: Governing Board X Action  
X Discussion  
FROM: Dr. Susan J. Cook, Superintendent            Information  
           1st Reading  
DATE: April 25, 2013  
AGENDA ITEM: Discussion and Consideration of 2013-2014 Governing Board Budget  
INITIATED BY: Chris Maza, Governing Board President SUBMITTED BY: Dr. Susan J. Cook, Superintendent  
PRESENTER AT GOVERNING BOARD MEETING: Chris Maza, Governing Board President  
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

Funding Source: M&O  
Budgeted: Yes

On April 11, 2013, the Governing Board reviewed the 2012-2013 Governing Board budget in order to make recommendations for the 2013-2014 Governing Board budget.

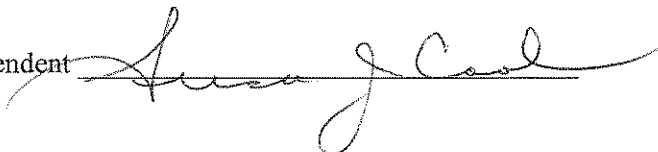
The Governing Board discussed having the flexibility, during the school year, to transfer funds to other budget lines.

Direction is sought from the Governing Board in order to finalize the Governing Board's budget.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the 2013-2014 Governing Board budget.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item III.C.

**Governing Board Budget  
Through March 29, 2013**

<b>Overall Budget</b>		<b>12-13 Budget</b>	<b>Expenditures</b>	<b>Encumbrances</b>	<b>Remaining</b>
001.100.2310.6320.501.0000	Legal Services	100,000.00	20,836.80	11,584.58	67,578.62
001.100.2310.6321.501.0000	Elections	101,482.30	48,725.50	48,274.50	4,482.30
001.100.2310.6330.501.0000	Contractual Agreement	16,347.54	3,696.00	0.00	12,651.54
001.100.2310.6331.501.0000	Registration	4,500.00	2,005.00	0.00	2,495.00
001.100.2310.6530.501.0000	Communication/Postage	15,000.00	11,203.32	0.00	3,796.68
001.100.2310.6540.501.0000	Advertising	300.00	0.00	300.00	0.00
001.100.2310.6550.501.0000	Printing and Binding	20,550.90	17,281.32	0.00	3,269.58
001.100.2310.6580.501.0000	Travel	3,985.70	1,768.63	0.00	2,217.07
001.100.2310.6613.501.0000	Supplies	1,035.00	269.05	230.95	535.00
001.100.2310.6616.501.0000	Food/Paper Products	2,115.00	444.15	1,508.15	162.70
001.100.2310.6644.501.0000	Subscriptions/Books	1,945.00	856.36	0.00	1,088.64
001.100.2310.6810.501.0000	Dues and Fees	11,250.00	11,250.00	0.00	0.00
001.199.2600.6531.501.0000	Communication	6,400.00	2,391.15	1,608.85	2,400.00
		284,911.44	120,727.28	63,507.03	100,677.13
<b>Details</b>					
		<b>12-13 Budget</b>	<b>Expenditures</b>	<b>Encumbrances</b>	<b>Remaining</b>
001.100.2310.6320.501.0000 Legal Services		100,000.00	20,836.80	11,584.58	67,578.62
Attorneys - Paid to Date - \$20,836.80				Open POs for school year	
001.100.2310.6321.501.0000 Elections		<b>12-13 Budget</b>	<b>Expenditures</b>	<b>Encumbrances</b>	<b>Remaining</b>
Capital Override Election Expenses		101,482.30	48,725.50	48,274.50	4,482.30
001.100.2310.6330.501.0000 Contractual Agreement		<b>12-13 Budget</b>	<b>Expenditures</b>	<b>Encumbrances</b>	<b>Remaining</b>
ASBA Policy Services - \$3,696.00		16,347.54	3,696.00	0.00	12,651.54
001.100.2310.6331.501.0000 Registration		<b>12-13 Budget</b>	<b>Expenditures</b>	<b>Encumbrances</b>	<b>Remaining</b>
ASBA Conferences - Registration		4,500.00	2,005.00	0.00	2,495.00
001.100.2310.6530.501.0000 Postage		<b>12-13 Budget</b>	<b>Expenditures</b>	<b>Encumbrances</b>	<b>Remaining</b>
Postage for Capital Override Pamphlet		15,000.00	11,203.32	0.00	3,796.68
001.100.2310.6540.501.0000 Advertising		<b>12-13 Budget</b>	<b>Expenditures</b>	<b>Encumbrances</b>	<b>Remaining</b>
Election Required Publication		300.00	0.00	300.00	0.00



**Governing Board Budget  
Through March 29, 2013**

001.100.2310.6550.501.0000 Printing and Binding	<b>12-13 Budget</b> 20,550.90	<b>Expenditures</b> 17,281.32	<b>Encumbrances</b> 0.00	<b>Remaining</b> 3,269.58
Printing Service for Capital Override Election				
001.100.2310.6580.501.0000 Travel	<b>12-13 Budget</b> 3,985.70	<b>Expenditures</b> 1,768.63	<b>Encumbrances</b> 0.00	<b>Remaining</b> 2,217.07
Travel Expenses for ASBA Summer Leadership Institute				
Travel Expenses for FRN Conference in Washington D.C.				
001.100.2310.6613.501.0000 Supplies	<b>12-13 Budget</b> 1,035.00	<b>Expenditures</b> 269.05	<b>Encumbrances</b> 230.95	<b>Remaining</b> 535.00
Paper Supplies, Awards, Name Badges, Plaques, Agenda Binders,				
001.100.2310.6616.501.0000 Food/Paper Products	<b>12-13 Budget</b> 2,115.00	<b>Expenditures</b> 444.15	<b>Encumbrances</b> 1,508.15	<b>Remaining</b> 162.70
Refreshments				
001.100.2310.6644.501.0000 Subscription	<b>12-13 Budget</b> 1,945.00	<b>Expenditures</b> 856.36	<b>Encumbrances</b> 0.00	<b>Remaining</b> 1,088.64
AZ Capitol Times Subscription				
American School Board Journal Subscription				
Education Code Books				
001.100.2310.6810.501.0000 Dues and Fees	<b>12-13 Budget</b> 11,250.00	<b>Expenditures</b> 11,250.00	<b>Encumbrances</b> 0.00	<b>Remaining</b> 0.00
ASBA - membership dues - \$6,000.00				
ABEC - membership dues - \$5,000.00				
AZ Tax Research Association - membership dues - \$150.00				
AZ School Board Assoc Hispanic/Native American Indian Caucus - membership dues - \$100.00				
001.199.2600.6531.501.0000 Communication	<b>12-13 Budget</b> 6,400.00	<b>Expenditures</b> 2,391.15	<b>Encumbrances</b> 1,608.85	<b>Remaining</b> 2,400.00
Cell phones and internet service				